

Committee Structure

Policy Number: G-08.05.00	Next Review Date: 2031
Approved by: NSRDDA Board	Approval Date: August 28, 2025

1. Purpose

The purpose of this policy is to establish a clear and consistent framework for the formation, roles, and functioning of Committees within the NSRDDA. By delineating the purpose, authority, and reporting relationships of each committee type, this policy promotes transparency, accountability and informed decision-making in support of the NSRDDA's regulatory and strategic objectives.

2. Scope

This policy applies to all Committees established by the Board or the Registrar.

3. Policy Statement

There are three different types of committees in place within the NSRDDA:

- a) **Board Committees** – these Committees are established by the Board to support the governing body in its fulfillment of its stewardship responsibilities; they are normally made up of Board members (although non-board members may also be added where particular expertise is desired) and are directly accountable to the Board.
- b) **Statutory Committees** – these Committees are prescribed by legislation to carry out specific regulatory functions; the Board appoints volunteer members to these Committees (non-board members except as permitted by s. 17 of the *General Regulations*) and the Statutory Committees are accountable to the Board through the Registrar.
- c) **Advisory Committees** – these Committees may be established by the Registrar to provide them with advice regarding profession-related frameworks, practice standards and guidelines or EDIRA-related matters before the Registrar makes recommendations to the Board on such matters; the Registrar appoints volunteer members to these Committees and the Advisory Committees are accountable to the Registrar.

4. Monitoring and Policy Review

The Chair of the Governance and Human Resources (GHR) Committee will ensure that this policy is reviewed in accordance with the Board's policy review cycle or as required by significant operational or environmental changes.

5. Accountability

The Board Chair and Registrar are accountable for ensuring compliance with this policy.