

March 17, 2026

Dr. Sunita Sharma, Chair  
Nova Scotia Regulator of Dentistry and Dental Assisting  
C/o Dr. Doug Mackey, Registrar  
[Registrar@nsrdda.ca](mailto:Registrar@nsrdda.ca)

Dear Dr. Sharma;

**Re: Signing of Action Plan - Quality Assurance Program for Regulator Performance**

On behalf of the Department of Health and Wellness (DHW), thank you to the Nova Scotia Regulator of Dentistry and Dental Assisting (NSRDDA) for the submission to the Quality Assurance Program (QAP) for Regulator Performance under the *Regulated Health Professions Act (RHPA)* and your follow-up engagement on the Action Plan.

In accordance with the *General Regulations* under the RHPA, finalization of the Action Plan is effectuated by a regulator's board chair signing and returning the plan to DHW.

Please find attached the Action Plan for your signing on behalf of the NSRDDA Board. The deadline for submission with signature is March 30, 2026.

We ask that NSRDDA keep DHW updated on Action Plan progress. DHW may also request status updates from NSRDDA from time to time.

Thank you again for your ongoing commitment to modernizing health profession regulation.

We look forward to working with regulators on future iterations of the QAP standards to advance proactive regulation in the public interest.

Sincerely,



Kathleen DeCoste  
Senior Executive Director  
Health Human Resources and Office of Healthcare Professional Recruitment

C: Mark Lucas, Director, Health Workforce Policy and Partnerships  
Sonya Horsburgh, Executive Director, Health Workforce Attraction & Recruitment  
Melissa Sponagle, Manager, Health Profession Regulation

## NSRDDA Quality Assurance Reporting: Action Plan FINAL

The following are the standards/expected outcomes that NSRDDA must address:

DOMAIN: INVESTIGATIONS, PROFESSIONAL CONDUCT, and FITNESS TO PRACTICE					
	Standard		Expected Outcome	Actions to be completed	Date to Complete
8.0	The regulator enables anyone to submit a complaint about a registrant.	8.1	The different stages of the complaints and fitness to practice processes are clearly communicated and set out on the regulator's website.	Update NSRDDA website to clearly outline the fitness to practice process and considerations for the public and registrants.	March 31, 2026
DOMAIN: MEASUREMENT, REPORTING, and IMPROVEMENT					
	Standard		Expected Outcome	Actions to be completed	Date to Complete
17.0	The regulator monitors, reports on, and improves its performance.	17.2	The board uses performance and risk information to regularly assess the regulator's progress against stated strategic objectives and regulatory outcomes.	Provide documentation to show how the performance indicators are being measured to track progress towards strategic objectives and regulators outcomes.	April 30, 2026
17.0	The regulator monitors, reports on, and improves its performance.	17.3	Where relevant, performance and risk review findings are translated into improvement activities.	Provide documentation that outlines projects or initiatives that NSRDDA is undertaking for improvement activities related to performance indicators.	April 30, 2026

### Commitment to Implement Action Plan

On behalf of the Board of the Nova Scotia Regulator of Dentistry and Dental Assisting (NSRDDA), I submit this Action Plan (the Plan) to the Department of Health and Wellness (the Department) per subsection 51(5) of the *Regulated Health Professions General Regulations* and agree to complete the actions required in the Plan in accordance with the identified timelines and to report back on execution of the Plan to the Department as required.

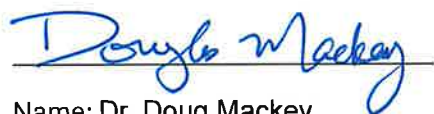


Name: Dr. Sunita Sharma

Chair



Date



Name: Dr. Doug Mackey

Witness



Date